

# WEST LEEDERVILLE PRIMARY SCHOOL P&C ASSOCIATION INC. AGENDA FOR GENERAL MEETING



<b>Date:</b>	7.30pm, Tuesday, 8 September 2020
<b>Venue:</b>	WLPS Staffroom
<b>Chair:</b>	Andrew Faragher ( <b>AF</b> ) (P&C President)

AGENDA ITEM	WHO	ATTACHED
<b>1. Open Meeting, Welcome, Apologies</b>	AF	
<ul style="list-style-type: none"> <li>• Apologies</li> <li>• Reminder of process for funding requests and explanation of recent funding request for shades for the faction carnival.</li> </ul>	AF	
<b>2. Minutes of Previous Meetings</b>	Christy Kailis ( <b>CK</b> )	
<ul style="list-style-type: none"> <li>• Confirmation of minutes from the General Meeting held on 4 August 2020. <i>(Motion that the minutes be accepted)</i></li> </ul>	CK	Draft Meeting Minutes
<b>3. Disclosure of Interests</b>	AF	
<b>4. Matters Arising from Previous Minutes</b>		
(a) <b>Flexible Furniture/Lap-a-thon:</b> Success of lap-a-thon to be advertised in the next school newsletter, once pictures of new flexible furniture are taken	AF	
(b) <b>Entertainment Book Update:</b>	Quyen Truong	
(a) <b>Lunch for Teachers:</b> The teachers loved the lunch and really appreciated the effort by the P&C on behalf of the school community.	AF	
(b) <b>Raising interest in P&amp;C:</b> Playground opening – P&C table. Not that many people came up to talk about P&C issues. Any other ideas?	AF	
(c) <b>Hanging of PP Artwork:</b> AF to put an announcement in the class reps email asking for volunteers.	AF	
(d) <b>Parent's Army:</b> AF to advertise for volunteers	AF	
(e) <b>Instagram:</b> Elsa Durward has discussed opening an Instagram account for the WLPS P&C with Andrew and Julie. <i>Motion that an Instagram account be set up for the WLPS P&amp;C.</i>	ED	
(f) <b>Kiss'n'Drive:</b> Increase communication with parents, signs, including safe parking information in class rep emails. AF to speak to Fiona, then get a volunteer. Flyers onto cars (with bullet points on expectations? Communicate with the children?	AF	
<b>5. Correspondence</b>		
(a) <b>Correspondence In</b>	CK	
<ul style="list-style-type: none"> <li>• WACSCA (WA School Canteen Association) AGM: Thursday, 10 September 5-7pm</li> </ul>		
(b) <b>Correspondence Out</b>	CK	
<b>6. Reports</b>		
(a) <b>Principal's Report</b>	Fiona Kelly	
(b) <b>Board Report</b>	Derry Simpson ( <b>DS</b> )	
(c) <b>President's Report</b>	AF	

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<p><b>(d) Treasurer's Report</b></p> <p><b>Accounts:</b></p> <p>P&amp;C: \$43,030.18</p> <p>Uniform: \$25,778.17</p> <p><b>Playground:</b></p> <p>The P&amp;C had approved \$131,246 for this project. The playground is now all done.</p> <p>Total cost \$116,558.90. As the Treasurer, I would like to present a motion asking for the remaining funds \$14,687 to be moved out of the approved items list.</p> <p><b>Approved Items:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Playground</td> <td style="text-align: right;">3,441</td> </tr> <tr> <td>Playground extra cost</td> <td style="text-align: right;">11,246</td> </tr> <tr> <td>Fun Festival Seed money</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>15,687</b></td> </tr> </table>	Playground	3,441	Playground extra cost	11,246	Fun Festival Seed money	1,000	<b>Total</b>	<b>15,687</b>	Vivi Constantine	P&L Report August 2020
Playground	3,441									
Playground extra cost	11,246									
Fun Festival Seed money	1,000									
<b>Total</b>	<b>15,687</b>									
<p><b>(d) Social and Fundraising Report</b></p> <ul style="list-style-type: none"> <li>Friday, 21 August – Playground Opening Event (Ali Jensen). \$1,800 raised. Thanks so much to Ali and Paula and the many other volunteers for helping with the Playground Opening afternoon. It was a great success.</li> <li>Friday, 18 September – Disco Bingo at Bob Hawke College. Volunteers needed for MC and help on the bar.</li> <li>Sunday, 22 November – Fun Festival.</li> </ul>	Paula Guntrip									
<p><b>(e) Canteen Committee Report</b></p>	Julie Metcalf									
<p><b>(f) Uniform Committee Report</b></p>	Shannon Tassell									
<p><b>(g) Class Rep Report</b></p>	DS									
<p><b>(h) FOWLS/The Fathering Project Report</b></p> <ul style="list-style-type: none"> <li>Saturday, 29 August – Bunnings Sausage Sizzle. Special thanks to the 14 Dads (with some of their kids) who helped on the day. 800 sausages sold, profit of \$1,370 (TBC).</li> <li>Friday, 4 September – Walk to school with Dads morning – Very successful morning with long lines waiting for coffee/hot chocolate from the Coffee Thief van. Kids had fun playing on the lawn with Dads/Father figures. Thanks to Craig Gasper, Duet Property for sponsoring this event.</li> <li>Saturday, 17 October – Camping Night – Lake Leschenaultia (change from 24 October)</li> <li>Thursday nights @ 6pm – FOWLS footy nights under lights at Subiaco Oval – Dads footy fitness – kids welcome. Regularly attracting 20 Dads with kids. Building great relationships and community.</li> <li>FOWLS Instagram account – social media guidelines sent to Peter Kailis - <i>Motion that an Instagram account be set up for the FOWLS</i></li> </ul> <p><i>(Motion that each report above be adopted)</i></p>	Update from Peter Kailis									

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(i) <b>Parent's Army Report:</b> N/A <ul style="list-style-type: none"> <li>AF to request volunteers in class rep email.</li> </ul>	AF	
<b>7. New Business</b>		
(a) <b>Funding Model:</b> To discuss the funding model for the P&C	AF	
(b) <b>Library Books:</b> Request for funding of \$1,000 received from Robyn Gilfillan for books to add to the current collection as outlined in the attached request.  <i>Motion that the funding request for \$1,000 for library books be approved.</i>	FK	Funding Request and Explanation
(c) <b>Shade/Tents:</b> Ratification of P&C's approval of the school's funding request on 17 August 2020 for two shades for the faction carnival of \$2,699. 80% of the P&C members voted in favour of the funding request. The votes are tabled as a record that the email motion to approve the funding request for \$2,699 was approved by email vote.  <ul style="list-style-type: none"> <li>Update on broken shades from sports carnival</li> </ul>	AF	
(d) <b>Open Night/Book Fair:</b> Consider an opportunity for the P&C to raise funds through a cake stall and/or sausage sizzle.	AF	
(e) <b>Subiaco East Development:</b> Perth Modern School P&C have requested that a link be shared with the P&C on their views of the Subi East Draft Master Plan. The closing date for responses is 10 September 2020.	AF	Link to Perth Modern comments on plan and link to survey
(f) <b>Disclosure of Information:</b> A parent has raised a concern about information on the Live School Calendar and Current Affairs Section of the website giving access to everyone/the public of the location and year group of children undertaking excursions and school events. Information is available through SkoolBag App (where parents can moderate who can see these details). Discussion on whether this level of information on the website may raise safety concerns for children in difficult family situations.	AF	
(g) <b>Parents Only Event:</b> Thoughts around a parent only event to raise funds in early 2021.	DS	
<b>8. Next Meeting and Close</b>		
(a) <b>Next General Meeting:</b> 7.30pm, Tuesday 27 October 2020, WLPS staffroom	AF	
(b) <b>Close of meeting:</b>	AF	