



West Leederville Primary School P&C Agenda
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Date: 26 March, 2019

Venue: WLPS staffroom

Present: Julie Metcalf, Kat Popp, Christy Kailis, Dave Lorimer, Raj Soares, Ryan Hathrill, Fiona Kelly, Carolyn Finch, Michael McInerheney, Lisa Wade, Kath Dawson, Vivi Constantine, Sarah Williams, Derry Simpson, Aimee Gaffney, Tanya Watkins, Renita Jeudine, Marg O'Connell, Naomi Wallace

Apologies: Peter Kailis, Ali Jensen, Richard Moyle

Meeting opened: 7:35pm

1. Acceptance of previous minutes

Motion proposed: Tanya Watkins

Motion seconded: Derry Simpson

3. Matters arising from previous minutes

See attachments from Julie Metcalf, P&C President.

4. Correspondence

School Catchment Area – Christy Kailis

Christy - has been asked by a number of parents if the school catchment area is enforced and how strictly? She has been in touch with the Principal.

Fiona – strict guidelines are in place which can be put in the school newsletter along with a map of the boundaries. Each child who is enrolled will have had their information checked by school administration.

There was talk of a new inner-city primary which might alleviate some of the issues with WLPS having lots of students but Fiona understands that this has been put on hold. Fiona has been told that the population of the school is predicted to plateau in 2021.

In response to Christy's query, Fiona will put some general information into an upcoming newsletter.

5. Standing items

5.1 Principals report: Fiona Kelly

The Principal discussed the following items:

Whole School Plan.

The board discussed this at its recent meeting. Amongst other things - Reading, Words Their Way, Maths, West Tech Lab.

WLPS has won a grant for an innovative schools program. This is a STEM project which is being led by Mim Hawgood and Rachael Smith in Year 4.

Maintenance

Various maintenance items have happened over the holidays – pin up boards, white boards, painting, air conditioners, the lawn was replaced, LED lights installed throughout the Heritage Building. Retic at front of school replaced.

New Inner City High School/ Communications

Various events and links with the Principal of the new Inner City College have been occurring. WLPS using every opportunity to link WLPS with the new High School.

An associated Sub-committee will be formed for strategy and communication. Fiona will be asking Jo Walker (P&C Communications) for input on this.

Budget

More support required at the school as the number of students with diagnosed learning disabilities has doubled.

English as a second language students have also doubled.

Michael Mc - provided some information about the West Tech Lab and equipment within it. Plus the grants that have been awarded to the school in respect of it.

5.2 School board report: Ryan Hathrill

The School Board briefly summarised the following items:

Principals Report
Budget
Communications

Parents can refer to the Board Minutes for further information.

5.3 President's report: Julie Metcalf

Paperless meetings

We will now be paperless at each meeting. If participants would like a hard copy of minutes and attachments for the meeting then please BYO.

Movie night- thank you

Thank you to Sarah and Naomi for organising.

Families in need- what we do, how it works.

Class Reps help new families, Robyn helps settle people and provide info on admin.

Families in need – families approach school P&C do not know who they are. Janelle approaches P&C Treasurer who assists in conjunction with the P&C President. There is \$2,000 allocated each year which Janelle can invoice the P&C to assist families in need. About \$1400 is used each year.

Julie proposed a motion to retain the \$2000 per annum for Families in Need.

Passed: Unanimous

P&C survey results

Various questions arose as a result of the school P&C survey. There were lots of responses mentioning that the community do not know what the P&C does. As a result Julie will look at one item per meeting to research (if necessary) and go through for the community.

Marg – gave a summary of the school survey. Not a strong response 57 only of +500 students (~300 families).

2/3 saw P&C role as being fundraising as well as increasing community.

Some questions about what it takes to be involved in the P&C and how much work there would be.

Suggestions: funds requests prior to meetings, online option for funding requests, specific jobs requests (so people know what is involved), more transparency in sub-committees.

General discussion around increasing engagement and participation from community.

A copy of the survey will be retained within the P&C Secretary's Folder but is not to be distributed due to confidentiality restrictions.

5.4: Treasurer's report: Vivi Constantine

See attached spreadsheet.

Approximately \$87,000 in P&C account and a further \$22,000 in the uniform account.

\$10,800 has been accounted for but not paid out to the school.

5.5 Social and Fundraising committee report: Sarah Williams

Fundraising and Social

Movie Night balance (\$2,800)

Events Calendar 2019 (see hard copies)

Suggested dates – Sarah has fixed certain dates for the year, some are set, some to be discussed.

Ideas and fixed events for this year: Year 6 Disco, Raffle Tickets, Ent Books, Quiz Nights, Cycling Event, Canteen Events, P&C Discos (possibly more in August and December?), Fun Run.

General discussion around Fundraising and Community events.

West Leedy on Wheels Fundraising/social proposal - May (attached)

Seeking seed money approval for the West Leedy on Wheels event in May. Bike ride around Lake Monger with ancillary events alongside. Tickets will be sold to families and will include a burger at the end. Prizes etc. See below for funding vote.

Awesome Arts Festival Fundraising/social proposal - October (attached) - Kat Popp

General discussion around the proposal. A stall at Awesome Arts in early October. To be managed by Kat and Marg. Kat would like to promote any and every opportunity for kids to be involved in Fund-Raising. Kids could make craft to be sold at the Festival. There is significant time to make between now and then. See below for funding vote.

Mothers' Day fundraising offer of interest - May (not a proposal unless someone takes it on in the meeting)

Sarah went through brochures she has been sent. Not much interest from the group.

Funds Requests

1. Basketball and netball chains for hoops (funding request and quote attached)
\$80 requested for chains for 4 nets
See below for funding vote.
2. Basketball stand alone units x 2 (funding request and quotes attached)
School not allowed to have such units due to OSH

5.6 Grounds committee report/ Dad's Army: Richard Moyle

Nothing to report.

Tanya requested a hand from Dads Army with some securing of the tables in the Canteen. Dave agreed to assist.

5.7 Canteen committee report: Tanya Watkins

Nothing to report.

5.8 Uniform shop committee report: Kath Dawson

Nothing to report.

5.9 Class representatives report: Derry Simpson

Nothing to report.

5.10 Fathering Project: Peter Kailis

- Kayak event at Matilda Bay held Sat 9 March - Despite the rainy and humid weather, we had nearly 50 dads and kids in attendance! We had the bay to ourselves and lined the shores with a colourful array of kayaks in between the two jetties. Everyone had a great time, which included kayak racing, a cricket game and bubble blowing to keep everyone entertained.
- New Dads/Kids activity - Woodworking with Mr Braimbridge Thurs 28th March after school.
- Footy tipping comp organised within the group for dads/kids.
- Dads registering through the Fathering Project website has been successful - mailing list now just over 100

6. New business

Hockey Uniforms – Raj Suares

Suggested that since the school has purchased the netball dresses then they should also provide the hockey tops. Some general discussion around purchasing of sporting tops and the precedent created by purchasing netball dresses. Note that netball dresses are owned by the school and returned at the end of each season and cost \$80 each. Hockey tops are owned by the player and cost \$12 each.

The WLPS Hockey tops were created by the parents several years ago as an alternative to wearing the school uniform.

Suggested that the netball uniforms are hired for \$10/ year / child by the P&C to help fund.

Year 5/6 Fundraising for school disco

Julie - Certain events have now been set and agreed upon by the P&C and the school that will specifically be for the Year 6 camp fundraising. There have been lots of events and some questions have arisen. It has been discovered that if the Year 6 hosts these events separately then the P&C P&L insurance does not cover them. Neither are they covered by the school's insurance as they are not technically a school event.

The conclusion is that the P&C will endorse these events and declare that 100% of the profits from the same will go towards the Year 6 camp. This is to ensure that the fundraising events are covered by insurance.

**Julie proposed a motion that the P&C endorse Year 6 Camp Fundraising to ensure insurance coverage.
Voted: Unanimous**

Playground

Julie - Last year a committee was formed to obtain quotes for the playground. One quote was submitted to be complete in 3 stages, at a cost of approx \$120K. A further 'quote' was submitted but on investigation the P&C found this not to be a true quote.

Since the last meeting the Exec have approved \$5,000 to obtain 2 other quotes and designs for the playground. This is being worked on by two parents at the moment. More details at an upcoming meeting.

Fiona – believes that the exec has not (historically) approved over \$1,000. However, she is unsure where this was agreed and minuted.

Fiona – suggested that things such as this need to be covered by WLPS Guidelines.

Julie – currently compiling a P&C Handbook to contain such guidelines for the P&C to move forward with.

VOTING:

WEST LEEDY ON WHEELS	\$880	APPROVED
AWESOME ARTS STALL	\$0.00	APPROVED
BASKETBALL CHAINS	\$80.00	APPROVED

7. Close and next meeting

Close: 9:32pm

Next Meeting: 7:30pm Tuesday 14th May, 2019